

## Key Decision Details

|   |   |
|---|---|
| <b>Decision Name</b>  | Lettings Policy Review  |
| <b>Date of Decision</b>                                       | 10 February 2026  |
| <b>Decision maker</b>   | Cabinet   |
| <b>Describe the Decision taken</b>                            | <p>The Cabinet has</p> <p>(1) approved the amendments to the Lettings Policy, as shown in Appendix 1 in the submitted report; and</p> <p>(2) delegated authority to the Corporate Director (Communities), in consultation with Executive Councillor for Resident Services and Corporate Performance, to make minor amendments and statutory changes to the Lettings Policy.</p> |
| <b>What were the reasons for taking the Decision?</b>         | <p>The Lettings Policy must be amended in light of changes to legislation and statutory guidance. This report recommends the necessary changes to ensure that the Lettings Policy remains legal and minimises the risk of legal challenge.</p>  |
| <b>What alternative options were considered and rejected?</b> | As outlined within the report.  |
| <b>Conflict of interest and dispensation</b>                  |   |
| <b>Is the decision a Key Decision?</b>                        | Yes   |
| <b>Was the decision included in the Forward Plan</b>          | Yes   |
| <b>Was the decision subject to the</b>                        | No  |

**urgency  
proceedings?**

**List the background  
papers to any  
report considered  
by the Decision  
Taker**

**Person Making this  
report** Jon Collen, Housing Needs  
Manager

**Decision will be  
effective the day  
after call-in expires.  
Call-in expires on** 18 February 2026

**Accompanying  
Documents** 5. Lettings Policy Review  
5. Lettings Policy Review  
Appendix 1  
5. Lettings Policy Review O&S  
Comments